



Lions Club of Lago Vista

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www.lagolionsclub.org



MELVIN JONES FELLOW SELECTION PROCEDURE

Approved on June 7, 2022.

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Lions Club of Lago Vista

Revision History

Date	Activity
05/21/2018	Evaluation Sub-Team created by Lion Dougherty
11/19/2018	Evaluation Sub-Team met and created DRAFT Guideline
01/22/2019	Full MJF Team reviewed & provided input to DRAFT Guideline
02/11/2019	Sent DRAFT Guideline for MJF Review; modified by Sub-Team
01/21/2020	MJF Team approved OFFICIAL document
01/22/2020	Corrected heading pages 2, 4, & 6 (policy to guidelines)
06/07/2022	Revised and rewritten.

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Lions Club of Lago Vista
Melvin Jones Fellow Selection Procedure

1. Purpose. This document specifies the nomination, selection and presentation processes by which the Lions Club of Lago Vista (Club) honors a Club member with a Melvin Jones Fellowship or the designation of Progressive Melvin Jones Fellow (PMJF).
2. Background. Melvin Jones is recognized as the founder of Lions Clubs. Lions Clubs International Foundation (LCIF) has created an award named the Melvin Jones Fellowship. It is awarded to an individual that makes a qualifying donation to LCIF or is honored by a donation made on their behalf. The awarded individual becomes a Melvin Jones Fellow (MJF) and is honored and recognized throughout Lionism.

The Lions Club of Lago Vista Charitable Fund, Inc. (Charitable Fund) periodically makes donations to LCIF. The resulting Melvin Jones Fellowship award(s) is used by the Club to honor a member(s) that has distinguished himself/herself by notable service to Lionism and the Club.

A qualifying donation on behalf of a current MJF results in that Lion receiving the additional honor and designation of Progressive Melvin Jones Fellow.

3. MJF Selection Team. The Club's selection team shall consist of active Club Melvin Jones Fellows.
4. MJF Selection Team Leader. The leader shall be the most senior active MJF. Seniority is based on Fellowship award date. In the event that the senior MJF is not available, the first alternate Team Leader will be the second most senior MJF. See Appendix A.
5. Responsibilities.
 - a. Lions Club of Lago Vista Charitable Fund, Inc. Board of Directors and Membership. Budget and approve qualifying donations to LCIF to reserve a Melvin Jones Fellowship(s).
 - b. Lions Club of Lago Vista Charitable Fund, Inc. Treasurer. Remit approved funds to LCIF that will qualify for Melvin Jones Fellowship(s).
 - c. Lions Club of Lago Vista Secretary. Keep and maintain general records of the Club, including records of minutes of Club and Board meetings; attendance; committee appointments; elections; member information, addresses and telephone numbers of members; members club accounts. Also, assist with verifying the MJF nominees' membership and service history.
 - d. MJF Selection Team. Select Club member(s) to be honored as a MJF or PMJF in accordance with this procedure.

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- e. MJF Selection Team Leader.
 - i. Convene and chair appropriate meetings of the MJF Selection Team.
 - ii. Ensure this procedure is followed and deadlines are met.
 - iii. Communicate the results of the selection process to the Club President.
 - iv. Coordinate with the Club President an appropriate presentation ceremony for MJF and PMJF recipients.
- f. Club President.
 - i. Direct Charitable Fund Treasurer to send the appropriate paperwork and remittance to LCIF.
 - ii. Direct the Charitable Fund Secretary to order the plaque(s), badge(s), pin(s), etc., for the MJF and PMJF recipient(s).
 - iii. Coordinate with the MJF Selection Team Leader an appropriate presentation ceremony for new MJF(s) and/or PMJF(s).

6. Number of Melvin Jones Fellowships Awarded. The amount of budgeted and/or remitted, but undesignated, donations to LCIF by the Charitable Fund determine the number of Fellowships available to be awarded by the Club. The number of award recipients chosen by the Selection Team may be less than the number available.

7. Nomination Process. In a closed meeting of the MJF Selection Team, any MJF may nominate a Club member to be selected for a Melvin Jones Fellowship and/or nominate an existing Club MJF to be designated a PMJF. With the assistance of the Club Secretary, the nominating MJF will gather support data and verify that the nominated Lion satisfies the nomination criteria.

8. Nomination Criteria. To be nominated for a MJF award, a LCLV Lion must:

- a. Have a minimum of five total years of Lions membership. It may be continuous or interrupted, with this club or another club or a combination of clubs as recorded in www.MyLCI.org under Membership History.
- b. Have been a Club leader by either:
 - i. Served as an elected Club officer for a complete one-year term as recorded in www.MyLCI.org under Officer History.
 - OR-
 - ii. Have served two years as a Board member as recorded in www.MyLCI.org under Officer History.
 - OR-
 - iii. Have served 2 years as a committee chairperson.

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- c. Have been recognized one or more times as Lion of the Quarter or Lion of the Year. This requirement may also be fulfilled by Club committee member service, community service or Lions District, State or International service.

Any nominee that does not meet the nomination criteria will not be considered for selection.

Being an active Club MJF is the only criteria necessary to be nominated for a PMJF.

The nomination of potential recipients will be completed by January 31.

9. Selection Process. In a closed meeting of the MJF Selection Team, the qualified nominees will be reviewed and discussed. Fellowship and Progressive Fellowship recipient(s) will be selected by secret ballot. Proxy votes will not be counted.

If a Club member is not nominated by a MJF, just satisfying the nomination requirements does not imply that selection is automatic or required.

The selection of new recipients will be completed by February 15.

10. MJF and PMJF Award Presentation. The formal MJF award ceremony is typically held during the April club business meeting and should be a major line item in the agenda. However, the award may be given anytime that the selected recipient is available. The entire group of Club MJF's present should be involved in the presentation.

11. Custodians of this Procedure. This procedure is to be held and maintained by the MJF Selection Team Leader and the first alternate MJF.

12. Approving, Amending and Rescinding. This procedure is recommended for approval, amendment or rescission by a simple majority vote of the Club Melvin Jones Fellows present at a scheduled meeting of the Club MJF's. Proxy votes will not be counted.

APPENDIX A. MJF Seniority Roster

LAGO VISTA (38848) MJF's	MJF Date	Join Date	Seniority Order	Active	Latest PMJF	Latest PMJF Date
Anita L Burke	4/24/2008	6/1/1994	1	A		
Donald R Zschoche	4/24/2008	2/1/2006	2	A		
Miksa de Sorgo	4/26/2010	10/1/1982	3	A		
John L Spoerlein	1/13/2012	9/1/2001	4	A		
Gary L Ladner	4/3/2012	2/1/1998	5	A		
Kenneth H Johnston	3/25/2014	4/1/1979	6	A	PMJF - 1 Diamond YG	3/20/2015
Connie E Zschoche	2/25/2015	7/1/2006	7	A	PMJF	2022
Michael S Beal	2/25/2015	12/1/2007	8	A		
Robert M McCarty	2/25/2015	8/3/2009	9	A		
Duane Lueders	5/18/2016	1/1/2005	10	A		
Michael V Zaydel	8/24/2017	1/6/2011	11	A		
Dale Mitchell	3/22/2018	6/1/1996	12	A		
Gerald Nilsson- Weiskott	3/22/2018	12/15/2015	13	A		
Scott Cameron	2/19/2019	4/1/1997	14	A		
Carl A Spoto	2/19/2019	4/20/2011	15	A		
Pat Evans	1/21/2020	10/15/2012	16	A		
Frank H Robbins	1/21/2020	6/1/2010	17	A		
Susan Nilsson- Weiskott	May, 2022	12/15/2015	18	A		